## Domínican College, Portstewart

in partnership with



Dear Parents and Guardians,

Domincian College, Portstewart is delighted to announce that we are now in a position to offer the facility for parents and guardians to make payments online for any and all school activities such as school dinners, school trips, home economics and swimming being a few examples. The school can still accept cash and cheques but we are now encouraging you to try to pay for any school bills via your smart phone, online.

The school staff in the past have spent a lot of valuable time collecting and keeping track of what payments have been received for the numerous events that take place within school. The school is attempting to stream line this a little and hope that it will make it easier for parents to pay the school also.

Our new Schoolmoney facility will hopefully allow for both parties to experience a more streamlined, cost-effective and efficient payment collection system in a secure and safe environment.

From time to time you will receive a text message from the school inviting you to access the schoolmoney website as an option to make a payment for an activity. We would appreciate your support in this matter by trying to make the payment online.

The process of paying via schoolmoney should be very user friendly however there is a copy of a parent user manual on our website at <u>www.dcpni.net</u> or you access this at the website <u>www.schoolmoney.co.uk</u>. To ensure that we all experience maximum benefit from this service, we would ask all parents to notify us if you have recently changed your mobile number and/or email address.

Thank you for your cooperation in this matter.

DCP