



Dominican College Portstewart

Temporary Teacher of Mathematics

The Board of Governors seeks to appoint a dynamic, committed, child-centred Teacher of Mathematics from September 1 2024 until June 30 2025.

The closing date for receipt of completed Application Forms is **12 noon on Friday 7th June 2024**. Please return application forms (including Monitoring Form) **by email only** to ocampbell749@c2kni.net





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Overview of Dominican College

Thank you for your interest in our school.

Dominican College is a Catholic, Co-Ed Voluntary Grammar School committed to providing excellent educational opportunities for each pupil to develop his/her unique talents to the full in a secure, caring and nurturing environment.

Dominican College enjoys a wonderful location with magnificent views out over the strand, the sea and the town of Portstewart. Our students enjoy their school and appreciate its setting. There is a very strong sense of an inclusive community within the College.

We strive for a disciplined learning environment where everyone has a sense of purpose and where we develop all positive aspects of the human character that makes a person feel important, confident and special. The College is unique amongst Catholic Grammar Schools in N. Ireland in that a very significant proportion of our students are drawn from other denominations as well as coming from a wide geographical area. This diversity and inclusivity helps us to get to know ourselves and others and equips our students for life after school.

High academic standards are very important at Dominican as we seek to help each student achieve his or her best, in and out of the classroom, whatever their ability.

We firmly believe in the importance of extra-curricular activities and how they enhance the overall education, enrichment and development of our students. Diversity and inclusion are at the heart of our extra-curricular provision and there is 'something for everyone....'

The Aims of Dominican College, Portstewart

- ✠ The school values the importance and uniqueness of each person and aims to help each reach his/her potential.
- ✠ We aim to provide opportunities and experiences through a broad, balanced and relevant curriculum, which appreciates the varied needs of all students and prepares them for adult life.
- ✠ We seek to foster an educational partnership involving parents, students, school and the wider community for the benefit of all.

Job Description – Temporary Teacher of Mathematics

Purpose of Post

- To teach Mathematics to Key Stage 4 (and other subjects as required)
- To be an effective Form Tutor, supporting high standards of Pastoral Care in the school
- To be aware of the school's Dominican ethos and to actively support the promotion of the vision and principles of the school as outlined in school publications

Preparing/Planning/Teaching

- Consistently and effectively plan and prepare high quality courses, preparing lessons, student tasks and Schemes of Work which you make available to your HOD as and when requested
- Teach according to their educational needs, students assigned to you, including the setting and marking of work to be carried out by students at the school
- Prepare students for public examinations at all levels
- Participate in educational visits, and in regular departmental meetings
- Review, advise and cooperate on the preparation and development of courses of study, teaching materials, teaching programmes and methods of teaching and assessment
- Demonstrate that, as a result of your teaching, your students achieve well in relation to the students' prior attainment and data for this school and other similar Grammar Schools

Assessing/Recording

- Mark, assess, set individual student targets, record and report on the development, progress and attainment of students
- Report to parents, student progress through written comment reports, tracking reports and parent meetings

Pastoral Care/Positive Behaviour

- Promote the progress and well-being of individual students and of any class or group of students assigned to you
- Communicate and consult with the parents of students
- Maintain good order and promote self-discipline among students in accordance with the ethos, Positive Behaviour Policy and school procedures

Discipline/Health and Safety

- Maintaining good order and discipline among pupils in accordance with the policies of the school and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere
- Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements

Public Examinations

- Participating in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examination

General Matters

- Supervise and/or teach any students whose teacher is not available
- Participate in meetings at the school which relate to the curriculum, administration or organisation of the school, including Pastoral Care Meetings, working parties and Open Days
- Participate in all Performance Review and Staff Development activities/Days
- Participate in extra-curricular activities to develop students' talents and interests
- Be committed to the safeguarding of young people and adhere to health and safety procedures
- Take responsibility for your professional development, using the outcomes to improve your teaching/students' learning
- Adhere to all school policies and procedures

Temporary Teacher of Mathematics

Please ensure that you provide evidence including examples to address the criteria on the Personnel Specification. Evidence will be gathered by the Interviewing panel from the application form, at interview (if shortlisted) and through references and academic certificates.

ESSENTIAL CRITERIA

- Honours degree (minimum 2:2) with Mathematics (or equivalent) as a major component
- A recognised teaching qualification
- Registered or eligible for registration with GTCNI on taking up the post (September 2024)
- Three months experience* of teaching Mathematics to Key Stage 4 in the last three years

****Experience includes post-primary school PGCE placement experience or equivalent***

Skills and Qualities

- An interest in and enthusiasm for the post
- Good communication and inter-personal skills
- Ability to provide a supportive and challenging learning environment
- Work effectively in collaboration with others
- Demonstrate a record of high expectations in Teaching and Learning and the pursuit of excellence in the students' progression and achievement
- Skilled in using ICT in the classroom to enhance learning and teaching
- Ability to be an effective Form Teacher and to contribute to the pastoral life of the school
- Ability to set targets, evaluate progress and provide feedback to pupils
- Ability to create an energetic and stimulating learning environment
- Ability to demonstrate impact and presence in the classroom

DESIRABLE CRITERIA

- At least 6 months experience* of teaching Mathematics to Key Stage 4 in the last 3 years
- Have experience of using ICT to promote effective teaching and learning
- Be willing to contribute to the extra curricular life of the school

****Experience includes post-primary school PGCE placement experience or equivalent***